

At our school, all mandated school staff must undertake the Mandatory Reporting and Other Obligations eLearning Module annually. We also require/encourage all other staff to undertake this module, even where they are not mandatory reporters.

Circumstances under which a mandated reporter must make a report - While the Child Safe Standards focus on organisations, every adult who reasonably believes that a child has been abused, whether in their organisation or not, has an obligation to report that belief to authorities.

5.2 Child in Need of Protection

Any person can make a report to **DHHS Child Protection (131 278 – 24-hour service)** or Victoria Police if they believe on reasonable grounds that a child needs protection.

Staff should discuss their concerns the Principal, Deputy Principal – Operations or other member of the Executive and follow the Four Critical Actions for Schools: Responding to Incidents.

At Oakleigh Grammar we also encourage all staff to make a referral to Child FIRST when they have significant concern for a child's wellbeing.

5.3 Reportable Conduct

The Victorian Reportable Conduct Scheme is aimed at improving a school's response to an allegation of child abuse and/or neglect by an employee or volunteer.

In instances where a reportable allegation has been made, i.e. employee misconduct involving the care, supervision and authority over children, the matter will be managed in accordance with the Reportable Conduct Scheme administered by The Commission for Children and Young People (CCYP) and may be subject to referral to Victoria Police.

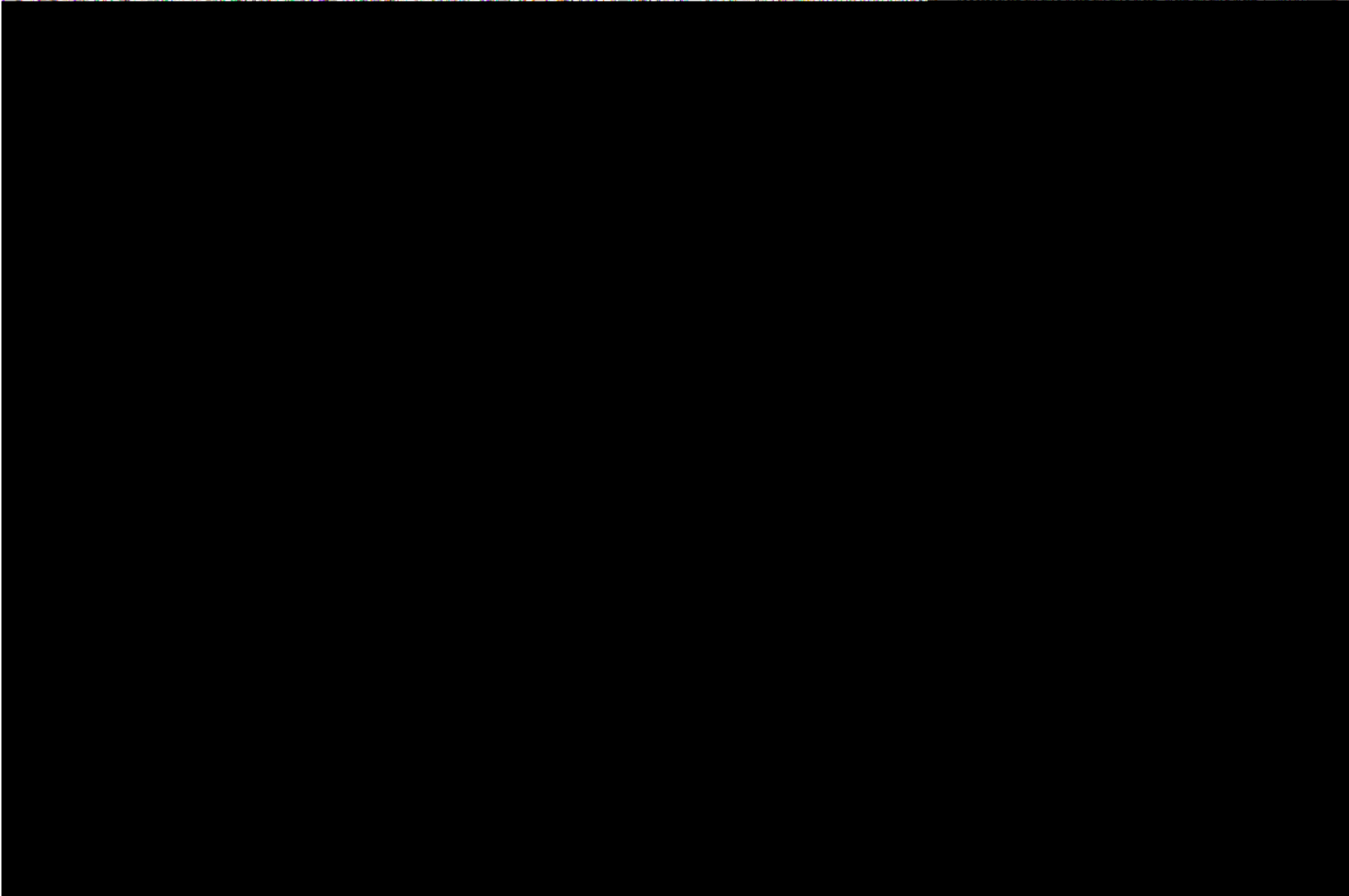
The Principal must make a report to the Commission for Children and Young People (CCYP) and VIT of any reportable conduct allegations involving current or former teachers or staff, contractors, volunteers (including parents), allied health staff and B vag:(epo)-1.9r)-0.9t)12.9r)-0.9l)1.8 (l)11 (a

5.4 Failure to Di

- Child Safety Code of Conduct
- Staff Conduct and Acceptable Behaviours Policy
- ICT Acceptable Use and Social Media Policy
- Student Welfare and Behaviour Management Policy
- Privacy Policy

•

FOUR CRITICAL ACTIONS FOR SCHOOLS



Policy:

Please categorise the incident

Physical violence

Sexual offence

Grooming

Serious emotional or psychological abuse

Serious neglect

Please describe the incident

When did it take place?	
Who was involved?	
What did you see?	
Other information	

Parent/carer/child use (if required)

Date of incident:	
--------------------------	--

